



**Tshwane University  
of Technology**

*We empower people*

**Part-time Lecturer x 2: Communication for Academic Purposes**

**Faculty of Arts and Design**

**Department: Office of the Executive Dean**

**Arts Campus**

**Ref: 25/117**

The Faculty of Arts and Design's office of the Dean seeks to appoint **2 Part-time Lecturers** to lecture English Communication Skills and Communication for Academic Purposes to First Year students.

**Key Functions:**

The candidate must be able to:

- provide teaching and create learning opportunities with the integration of technology as part of teaching and learning strategies in different languages;
- be responsible for administrative tasks related to (but not limited to) teaching and learning, such as setting and marking of assessments,
- maintaining a module portfolio file and capturing marks;
- compile and maintain quality study guides, examination question papers, and memoranda;
- upload module content on myTUTor;
- be actively involved in departmental activities;
- attend departmental and module meetings per invitation;
- complete the TUT Teaching for Learning Academic Induction Programme;
- attend training on the TUT Learning Management System; and
- perform any other duty assigned by the Head of Department, Section Head, or Module Coordinator.

**Minimum Requirements**

- Basic computer skills such as Microsoft Word, Excel and PowerPoint.
- Advanced presentation skills.

**Academic Qualifications:**

- A Master's Degree in Language Practice, African Languages, Linguistics, English or any equivalent relevant qualification
- A Doctoral Degree in any of the above-mentioned qualifications will be an added advantage.

**Experience:**

- Three years lecturing experience within Higher Education is required.
- Full proficiency in the language of teaching is mandatory.
- Paper presentation(s) in local seminars or conferences and publication(s) in DHET accredited journals will also be an added advantage.
- Advanced presentation skills.
- Proven ability in using teaching technology.

Send your application form and CV to: [MpanzaZ@tut.ac.za](mailto:MpanzaZ@tut.ac.za)

Enquiries: Ms M Maloto (012382 6007 0733) or Dr H Botes (012 382 6162)

Closing Date: 14 September 2025

If we have not responded within a month of the closing date, you should regard your application as unsuccessful. Correspondence will be entered into only with short-listed candidates. The University reserves the right not to make an appointment. Candidates may be required to undergo psychometric tests and any other simulation interventions.

Women and people with disabilities are encouraged to apply.

