Tshwane University of Technology

We empower people

Part-Time position

The Faculty of Management Sciences requires the **development of TUT Online modules** in the Department of Management and Entrepreneurship

Critical Performance Areas
- Developing and preparing asynchronous online modules.
- Advanced skills in PowerPoint presentations.
- Proven expertise in using teaching technologies.
- Designing various types of online assessments, including those with rubrics or self-marking capabilities.
- Actively participating in module development meetings.
- Collaborating with instructional designers.
- Ensuring compliance with TUT prospectus guidelines and module descriptors..

Minimum Requirements
- A Master's degree in the relevant field of study is required, and a Doctorate will be considered an advantage.

  o Advanced Diploma in Business Administration
  o Advenced Diploma in Entrepreneurship

- Academic record reflecting major subjects in the specified fields of study.
- A minimum of three years of relevant teaching experience.
- Industry-related experience is an advantage.
- Experience in developing modules for fully online asynchronous environments is an advantage.
- Proficiency in MS Office and TUT-specific software, programs, and platforms.
- Full proficiency in English is required.
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Department of Management and Entrepreneurship
Pretoria Campus
(Ref: 24/003b)

Send your CV to: RecruitmentManangementSciences@tut.ac.za

Enquiries: Ms N Minnaar Tel 012 382 - 5581

Include:

- A comprehensive CV detailing your industry and teaching experience.
- Certified copies of your qualifications and ID document.
- Please indicate which module(s) from the list below you would prefer to develop.
- No additional remuneration for travel, relocation, or related expenses.

Closing date: 18 July 2025

If you do not receive a response within one month of the closing date, please consider your application unsuccessful. Only shortlisted candidates will be contacted. The University reserves the right not to make an appointment.

CAMPUS: Pretoria Campus

NUMBER OF DEVELOPING HOURS: A duration of 12 weeks, totaling between 50 and 70 hours.

Module Credit: Determined by TUT Prospectus

ADMIN:
- A contract is required before commencing development.
- Remuneration will be provided only after successful approval by TUT's quality review.
- Remuneration is based on the module credits.
- Remuneration for Facilitation is based on the facilitation activities
- You must use your own computer.
- Work can be done remotely or on TUT campus.
- TUT staff will be appointed on a secondary basis, with no workload relief permitted.

COURSE:
Advance Diploma in Business Administration

MODULE FOR DEVELOPMENT
- Advanced Strategic Management IVA (15 Credits)
- Entrepreneurship IVA (15 Credits)
- Entrepreneurship IVB (15 Credits)
- Advanced Strategic Management IV B (15 Credits)
- Financial Accounting Aspects IV A (15 Credits)
- Financial Accounting Aspects IV B (15 Credits)
- Research Methodology IV A (15 Credits)
- Research Methodology IV A (15 Credits)

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COURSE:
Advanced Diploma in Entrepreneurship

MODULE FOR DEVELOPMENT
- Entrepreneurial Strategy - (15 Credits)
- Advanced Business Advising A - (15 Credits)
- Innovation and sustainable new venture creation - (15 Credits)
- Advanced Business Advising B - (15 Credits)
- Entrepreneurial Finance - (15 Credits)
- Professional and Personal Development - (15 Credits)
- Research Methodology A - (15 Credits)
- Research Methodology B - (15 Credits)