

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT

The Department of Small Business Development is an equal opportunity & affirmative action employer. It is the DSBD's intention to promote representativity (race, gender, youth & disability). The candidature of persons whose transfer/promotion/appointment will promote representativity will receive preference.

- APPLICATIONS** : Applications can be submitted by email to the relevant email and by quoting the relevant reference number provided on the subject line. Acceptable formats for submission of documents are limited to MS Word, PDF.
- CLOSING DATE** : 26 April at 16h00. Applications received after the closing date will not be considered.
- NOTE** : Applications must quote the relevant reference number and consist of: A fully completed and signed Z83 form and a recent comprehensive CV. Submission of copies of qualifications, Identity document, and any other relevant documents will be limited to shortlisted candidates only. All non-SA citizens will be required to submit proof of permanent residence in South Africa when shortlisted. Personnel suitability checks will be done during the selection process. Applicants could be required to provide consent for access to their social media accounts. All shortlisted candidates for SMS and/or MMS (MMS optional) posts will be subjected to (1) a technical exercise, (2) a generic managerial competency assessment. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within 1 month of the closing date of this advertisement, please accept that your application was unsuccessful. Department of Small Business Development is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability, youth & gender will receive preference (as per the DSBD EE Plan). The Department reserves the rights not to fill or withdraw any advertised post. Note: a new application for employment (Z83) form is applicable from 01 January 2021. The new form can be downloaded online at <http://www.dpsa.gov.za/dpsa2g/vacancies.asp>

OTHER POST

- POST 12/10** : **AUDIT AND RISK COMMITTEE MEMBERS "REF NO: DSBD – ARC" (X3 POSTS)**
- SALARY** : Audit and Risk committee members shall be appointed as independent contractors and not as employees of the Department. Compensation of members appointed from outside the public services is guided by the audit committee fees policy and is determined at an hourly tariff based on SAICA/AG tariffs per annum. The term of office for Audit committee members shall be determined by the Director- General. There is a minimum of four meetings held per financial year. Preference will be given to candidates who currently work and reside in Gauteng.
- CENTRE REQUIREMENTS** : Tshwane
Relevant professional qualifications such as CA, CIA, CISA, MBA, masters and honours degree. Senior Management experience in Accounting, Auditing, ICT, Governance, Risk, Finance, Legal, Business and Public Administration, and experience as a member of the Audit committee or a Board of Directors. Experience in enterprise development and public sector will serve as an advantage to complement the skills set for the Audit and Risk committee. The members shall perform audit committee responsibilities as outlined in section 3.1 of the Treasury Regulation.
- DUTIES** : The committee regulates and discharges its responsibilities in accordance with the provisions of PFMA, Treasury Regulations and approved Audit committee Charter.
- ENQUIRIES** : Enquiries for all advertised posts should be directed to the recruitment office Tel No: (012) 394 5286/43097/ 072 242 6245
- NOTE** : The Department of Small Business Development is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability, youth & gender will receive preference (as per the DSBD EE Plan). Candidates must submit applications to recruitment6@dsbd.gov.za and quote the reference number for the abovementioned position on the subject line (email) when applying i.ee. "REF NO: DSBD - ARC" In terms of section 77 of the Public Financial Management Act (PFMA), the Department of Small Business Development is recruiting qualified interested persons to serve as members of its Audit and Risk Committee.